

## ***Food Protection Trends Management Committee***

**Attendees:** Byron Chaves, Clara Diekman, Jason Scheffler, Yuhuan Chen, Yaohua Betty Feng, Camryn Cook, Laura Strawn, Cathy Cutter, Matthew Moore, Daniel Weller, Montserrat Iturriaga, Amarat Simonne, Fred Breidt, Salina Parveen, Purnendu Vasavada, Peyman Fatemi.

**Board and Staff Present:** Emilio Esteban, Lisa Hovey, David Tharp.

**Number of Attendees:** 19.

**Meeting Called to Order:** 2:03 p.m. Eastern Time, Sunday, July 3, 2022

**Minutes Recording Secretary:** Camryn Cook, Student Liaison

**Old Business:** The 2021 recommendations to the Board were discussed as follows: 1) Incorporating DOI numbers to *FPT* peer-reviewed articles which is beneficial for academics. On that note, academic submissions represent over 75% of *FPT* accepted articles. 2) Dr. Laura Strawn was approved as the Committee's Vice Chair and is now serving her second year in this position; 3) Format changes to *FPT* references list based on *JFP*'s were proposed and approved in 2021. With *JFP* migrating to Elsevier, the format may change and *FPT* will reassess in 2023; and 4) A checklist for authors was approved to be included with the instructions for authors to facilitate submission in the Allen Press system and reduce burden on IAAP staff.

**New Business:** Scientific Editor, Dr. Catherine Cutter, reported that submission numbers declined slightly during the COVID-19 pandemic. Most submission come from academics, with little industry and government representation in *FPT* peer-reviewed papers. Additionally, 75% of submissions are domestic.

The submission system does not have a place to recommend reviewers. It is strongly suggested that this is added so that authors can provide names of potential reviewers to help the Scientific Editor allocate manuscripts if the expertise is not reflected in the Editorial Board or if no members of said board are available to review.

Some demographic information is collected by other journals upon submission of a manuscript. A discussion ensued regarding collecting demographic information from *FPT* authors to then feed into the IAFP DEI Council data. However, at this point, we do not know what the utility of such data or the legalities would be associated with collecting the data. The Committee will reach out to the DEI Council directly for thoughts.

Byron Chaves' term as chair of the Committee ends at the beginning of the 2023 meeting in Toronto, with Laura Strawn then taking over as chair. During spring 2023, we will be sending out a form for nominations for the Vice Chair position to start at the beginning of the 2023 Annual Meeting.

#### **Recommendations to the Board:**

1. Because of ethics review and clearance, federal employees may not be able to serve their entire 3 years on the committee. Therefore, it is recommended that the term begins when the ethics review is clear. Potentially move up committee invitations to the beginning of the year rather than the current invitation which is in October.
2. Recommendation to adopt the same formatting as *JFP* once the switch to Elsevier begins so the same style guide can be used for both journals.
3. Make a call for Case Studies where we could open up or reach out to specific people based on things that have happened recently in the food industry.
4. Call to papers: approach and refine later but reach out to commodity boards/trades, symposium, industry, affiliates, and government partners and see how we can get authors from those organizations.
5. Make a recommendation to include a blank where authors or editorial board members can suggest reviewers. Create an invitation email if the person is not on the editorial board.