

AFFILIATE COUNCIL MEETING MINUTES

JULY 31, 2022

Affiliate Delegates Present:

Africa	Joseph Odumeru
Alabama	Neil Bogart
Argentina	Fabiana Guglielmono
California	David Shelep
Capital Area	Jenny Scott
Colombia	Janeth Luna
Florida	Matthew Krug
Georgia	Wendy White
Japan	Shige Koseki
Indian in NA	Amandeep Dhillon
Missouri	Nathan Mirdamadi
New Jersey	Jason Udrija
New York	Amy Rhodes
Ohio	Christina Wilson
Ontario	Nadia Narine
Quebec	Julie Jean
Southeast Asia	Alvin Lee
United Kingdom	Helen Taylor
Upper Midwest	Dan Erickson
Washington	Minto Michael
Wisconsin	Erin Headley

IAFP Board/Staff Present: Ruth Petran, Michelle Danyluk, Jose Emilio Esteban, David Tharp, Lisa Hovey, Susan Smith.

Visitors/Guests: Hiroki Abe (Chinese in NA); Jennifer Acuff (Arkansas); Takiyah Ball (Wisconsin); Dave Blomquist (Minnesota); Gale Beard (Wisconsin); Yige Bima (Michigan); Makena Brand (California); Caio Carvalho (Brazil); Govindaraj Dev Kumar (Indian in NA); Nitin Dhowlaghar (Indian in NA); Francisco Garces-Vega (Colombia); Lauren Hamilton (California); Minji Hur (Student Representative); Haknyeong Hong (Student Representative); Zi Hua (Chinese in NA); Peter Kennedy (Africa); Kento Koyama (Japan); David Lloyd (United Kingdom); Deon Mahoney (Australia); Diego Romulo (Argentina); Kristin Schill (Wisconsin); Tom Sidebottom (California); Gabriela Stancanelli (Argentina); Ren Yang (Chinese in NA); Jiyeon Yi (Student Representative).

Meeting Called to Order: 7:36 a.m. (US Eastern Time), Sunday, July 31, 2022.

Minutes Recording Secretary: Amy Rhodes.

Agenda: The agenda was reviewed and approved.

Delegate Roll Call: Captured by badge scanning.

Approval of 2021 Minutes: A motion to amend as follows was approved and seconded:

1. Peter Kennedy (Africa Affiliate) should be listed as a Visitor/Guest.
2. Meeting adjourned should read 11:03 a.m. (U.S. Eastern Time).

Report from Affiliate Chairperson: Wendy White provided the following updates:

1. Acknowledgment of 2021 milestone Affiliate anniversaries (responses from attendees):
 - a. Georgia Association for Food Protection – 40 years.
 - b. California Association for Food Protection is now official.

- c. Ontario Association for Food Protection – 65 years.
- d. Indian Association for Food Protection in North America – held the highest number of talks in India during the past year.
- e. African Continental Association for Food Protection – membership grew by almost 70% and their first Annual Meeting was very successful. Peter Kennedy added that this inaugural event had 40 countries represented.

Report from IAFP President: Ruth Petran, IAFP President, gave the IAFP Board update. She talked about this year's Annual Meeting being approximately 80% attendance from 2019, with 80% of exhibitors attending. The Association is making progress and working toward our new normal. She encouraged visiting the exhibitors as they are an important part of the IAFP family who need our support. Explore the Floor is back this year as is the Exhibitors Showcase. Giant Eagle was huge with helping with local arrangements and putting conference bags together. Ruth asked that we work with the PDGs on recommendations, which are due by Thursday morning. She also asked that Members monitor *IAFP Connect* because that is how PDGs communicate. As you are thinking about your Affiliate programs, think about DEI. Webinars are free to all members, so please consider holding one. The Foundation has a goal of \$4 million for its 40th anniversary. This will help allow more to attend our Annual Meeting. Ruth also spoke about the transition of *JFP* to Elsevier, allowing for more people to get information in an open access format. Questions about this can be answered by representatives at the *JFP* booth in the Exhibit Hall. Next year's meeting is in Toronto, and Ruth reminded attendees to update their passports.

Report from IAFP Executive Director: David Tharp reported that approximately 3,000 attendees are at IAFP 2022. Last year's meeting was a hybrid, with some kinks in the process. This year it is exciting to see people in person. Sessions where presenters have agreed are being recorded, and the content will be available for attendees; those who couldn't attend can purchase. In 2021, all committee meetings were held virtually, with this year's meetings back to in person. Our international meetings are continuing well such as the first African meeting, along with Chile, Argentina, Dubai, and China. Dubai and China will be held again later this year, as well as Turkey and Latin America. IAFP is continuing to do well, with David thanking the attendees.

Report from IAFP Staff Liaison: Susan Smith reported 43 of 55 active Affiliates (78%) had filed their 2021 Annual Reports, but all Affiliates need to submit an Annual Report as stated by IAFP Bylaws. All Reports are to be submitted electronically as one email if possible. Member lists are no longer required to help save time. She encouraged Affiliates to apply for one or more awards. This year, 14 Affiliates applied, an increase over last year. We had several Affiliates receiving awards for the first time so know that your hard work can pay off. 2021 Affiliate Annual Reports will be posted on the IAFP website in a few weeks. There were no issues in submitting for 2021 activities. Websites are relied upon for important information, so please keep them updated and active. Affiliates were reminded to take advantage of IAFP's Executive Board Speaker Program for an affordable and informative speaker for upcoming meetings, whether in person or virtually. If Affiliates collect dues through IAFP, update us with any changes in amounts. No new charters were established since the 2020 Affiliate Council Meeting. If interested in establishing one, let us know.

Discussions: Wendy discussed the notes from the three virtual meetings held throughout the past year. Calls were held in November 2021, March 2022, and June 2022. The calls were recorded and are available on *IAFP Connect*. Wendy or Susan can help if you need help navigating the platform, and can be sent to those requesting the recordings.

Wendy went through the proposed changes to the Affiliate Council Operational Guidelines. Dan Erickson recommended to change the word “active” to “current” in the Membership (Section A). Motion was seconded and verbal vote accepted. A second motion was made to strike the wording in Part B from a 2-year term total instead of the 4-year term total. There was no second on the recommended change. An open discussion then took place with pros and cons on the change request. Motion was made and seconded to have voting take place by email. Strike the words “if necessary” in Section III, #5, 2, and additional wording was changed to say the candidate would be selected by the Delegates and those “self-nominated.” Motion was made to approve and seconded. Motion was made and seconded to remain at one-year terms for each of the Affiliate Council officers. Motion passed.

Election of Affiliate Council Secretary: Minto Michael, Delegate from Washington, offered to stand for election for Affiliate Council Secretary for 2022–2023, then declined when he knew Fabiana Guglielmo, Delegate from Argentina, had previously offered to stand. Fabiana gave a short recap of her career. No other nominations came from the floor. Vote was taken and passed to elect Fabiana Guglielmo as incoming Affiliate Council Secretary.

Presentation of the Affiliate Awards: Wendy highlighted the achievements of the award recipients and announced the 2022 Affiliate Awards as follows:

Affiliate Membership Achievement – African Continental Association for Food Protection

Affiliate Member Education – Indian Association for Food Protection in North America

Affiliate Communication Materials – British Columbia Food Protection Association

Best Overall Affiliate Meeting – Turkish Food Safety Association

The Georgia Association for Food Protection received the C.B. Shogren Memorial Award, which will be part of the Awards Recognition Presentation at IAFP 2022.

Old Business: None.

New Business: Haknyeong Hong gave an update on the Student PDG. During the past year, members have reached out to other students and stressed upon those who had earned awards from their Affiliates, along with hosting coffee meetings. They continue to work on networking techniques and will continue with their coffee hours, changing the times up so all time zones are taken into account.

Next, on behalf of Dina Siedenburg, Susan gave a short presentation on IAFP webinars. The Association has had a good turnout, with some having several hundred attendees from around the world. Submit your ideas to the IAFP Board so that we can continue these as an inexpensive education opportunity. If you have an Affiliate meeting with a great speaker and topic, consider this as a webinar, which are free and open to anyone. Wendy added that at least two Affiliates have held IAFP webinars. The Association handled all of the logistics, and the Affiliate only had to schedule the speakers. As a result, hundreds of people attended. All Members can access the recordings on the IAFP website, with some posted in the archives for review at any time.

Recommendations to the Executive Board:

1. The Affiliate Council recommends that the changes to the Affiliate Council Operational Guidelines be approved.
2. The Affiliate Council recommends that Fabiana Guglielmo be appointed as the next Affiliate Council Secretary.

Passing of the Gavel: Chairperson Wendy White passed the gavel to Amy Rhodes, signifying the beginning of Amy’s term as the Affiliate Council Chair, official after the completion of IAFP 2022.

Next Meeting Date: Virtual meetings will continue and be set up soon. The next in-person meeting is Sunday, July 16, 2023, Toronto, Ontario, Canada.

Meeting Adjourned: 9:23 a.m. (U.S. Eastern Time).

Chairperson: Amy Rhodes.