

## ***Food Protection Trends Management Committee***

**Members Present:** Michelle Danyluk (Chair), Richelle Beverly (Vice Chair), Walid Alali, Kristina Barlow, Ben Chapman, Vanessa Cranford, Veny Gapud, David Golden, Brian Nummer, Kathleen O'Donnell, Pat Rule, Manpreet Singh, Michelle Smith, Kelly Stevens and Christina Wilson.

**Board/Staff Members Present:** Alejandro Mazzotta, Isabel Walls, Lisa Hovey and David Tharp.

**Outgoing Members Present:** Gary Acuff, Tim Gutzmann and Mike Musgrove.

**Visitors/Guests:** Donna Garren, Haley Oliver, Margaret Hardin and Caroline Smith DeWaal.

**Meeting Called to Order:** 2:05 p.m., Sunday, July 22, 2012.

**Recording Secretary of Minutes:** Richelle Beverly.

**Welcome:** Michelle Danyluk welcomed everyone to the meeting, especially the new members, and thanked the departing members for their service. All persons in attendance at the commencement of the meeting introduced themselves and their affiliation. Michelle reminded the group that the charge of the Management Committee is to guide the staff and board on making decisions about the future of the *FPT* Journal.

**Additions/Modifications to Agenda:** Following the addition of Isabel Walls, motion to approve from Vanessa Cranford, second from Kelly Stevens.

**Review of 2011 Minutes:** Motion to approve with no changes from David Golden, second from Manpreet Singh.

**Executive Board Report:** Isabel Walls gave the President's report:

- Membership is continuing to increase.
- Record attendance with more exhibitors.
- International meetings are continuing to grow in number and participation.
- Over half of the papers received for *JFP* are from international members.
- *JFP* is in the top 10 for downloads of articles among all journal publications.
- Student PDG strong.
- Foundation going strong.
- IAFP App is available to membership along with free Wi-Fi access.

Alejandro Mazzotta brought greetings from the board:

- Google Groups are established for PDG and *FPT* can apply for one.
- The Strategic plan was been sent out and will be published in *FPT* in August for recruitment and engagement.

**Executive Director Report:** David Tharp overviewed the financial standing of the organization:

- Good financial year adding \$300,000 from August of 2011.
- Sponsorship is up.
- Great brand recognition, built on the back of the journals like *FPT*.

**Scientific Editor Report:** David Golden presented information related to the numbers, authorship and sources of manuscripts received to *FPT*. To date in 2012:

- 14 manuscripts have been submitted.
  - o Eight papers resubmitted this year for publication from 2011.
- 18 from 2011 accepted.
  - o One has asked for more time.
  - o Five are still unresolved.
  - o Six rejected in 2011.
- David will start to give a report of manuscripts based on numbers from Annual Meeting to Annual Meeting.

### **Old Business:**

1. Michelle Danyluk: Status of 2011 recommendations to the Executive Board: Board to reappoint Pat Rule to replace Susan McKnight and serve on the committee through 7/27/2013. Board Response: Agree. This has been done.
2. Board to appoint Richelle Beverly as Vice Chair of *FPT* Management Committee effective immediately. Board Response: Agree. This has been done.
3. Board to reappoint David Golden as Scientific Editor. Board Response: Agree. This has been done.
4. Board to keep *FPT* management meeting in its current slot (2:00 p.m. – 4:00 p.m., Sunday afternoon) and for the current length of two hours. Board Response: Agree. This has been done.
5. Board to add tag line on committee meeting schedule summary sheet stating that each committee and PDG meeting is open to all to attend. Board Response: Increased efforts will be undertaken. Increased notification that committee and PDG meetings are open for all to attend was very evident in all Annual Meeting. The committee would like thank the board for this effort.

### Status of sub-committees:

1. IAFP Member Profiles in *FPT* – Manpreet/Kelly.
  - o Manpreet and Kelly will continue to refine the submission and question format. Working on the committee will be Michelle Smith, Kathleen O'Donnell and Vanessa Cranford.
  - o Report due in December to Michelle Danyluk.

- Michelle will follow up with Wendy White about using the StoryCorps from the 2011 meeting for foundation of starting material for the articles.
- “Beyond the Bio” possible section title.
- Kelly Stevens will develop a list of members that we should ask questions to
  - Look at the 30+ -year members.

## 2. White Papers in *FPT* – Ben/Pat:

- The current instruction for authors was reviewed and word-smithing done to avoid a number of papers submitted that lead to an opinion pieces.
- Group will get the word document to make the final changes; draft no later than November.
- The White papers, opinion papers and position papers that are referenced will be peer-reviewed.
- Ben and Pat will continue to lead the subcommittee to refine criteria for selection.

**New Business:** Two previous committees will continue their work.

## Future of *FPT*:

- Reduce the publication from 12 to six a year. Make *FPT* a bi-monthly publication
  - Should it be quarterly or placed online exclusively?
    - If going online, the format should not look like a newsletter or Web site.
    - Total membership is not completely ready for online only.
    - Need to remember the online will not have access to reading materials in schools or companies.
    - 1,200 to 1,300 still receive the hard copy online.
- The cost would not decrease if *FPT* goes down to six publications.
- If we go down to six months, does that effect advertisement revenue?
- Decide to move to six publications per year with four research and general interest papers.
- Look into the process needed to format how to flow the publication as an iPad/Kindle/Nook downloadable file or as an automatically downloaded online “magazine” style format.

Motion to decrease *FPT* from 12 publications to six publications by Manpreet Singh; second by Michelle Smith.

- Food Law is working to write white papers that outline the requirements for FSMA and explaining the law. This group would like to have the articles published in *FPT*. These submissions would expand to cover new regulations that come out based on FSMA.

- *Journal of Food Protection* is updating their plagiarism policy and *FPT* will follow the same policy when updates are completed.

**Recommendations to the Executive Board:**

1. The committee recommends moving from 12 publications a year to six publications a year, containing the same number of manuscripts annually.

**Next Meeting Date:** July 27, 2013.

**Meeting Adjourned:** 3:36 p.m., motion made by Pat Rule, seconded by Kathleen O'Donnell.

**Chairperson:** Michelle Danyluk.