IAFP Travel Award for State or Provincial Health or Agricultural Department Employees

Proudly sponsored by:

Objective: To provide travel funds for state or provincial health or agricultural department employees (epidemiologists, food and molecular microbiologists, and environmental health specialists) working in North America* to attend the Annual Meeting of the International Association for Food Protection and to encourage participation in association activities.

For the 2020 program year, it is our pleasure to support the travel of up to six qualified health or agricultural department employees to attend IAFP 2020, to be held August 2–5 in Cleveland, Ohio. This award is sponsored by IAFP and the IAFP Foundation.

Application Deadline: February 18, 2020

Criteria for Applicants

• Have a demonstrated interest in and commitment to food safety and public health
• Hold employment in a state or provincial health or agricultural department in North America* (university employees are not eligible to apply)
• Submit an application package (four-page maximum) by February 18, 2020, that includes:
  1) Completed Travel Award Application Form
  2) Statement of Interest (one page maximum) explaining:
     ▪ Your specific area of interest in food safety and quality
     ▪ Your career accomplishments (or aspirations)
     ▪ Why you wish to attend the IAFP Annual Meeting
  3) Letter of recommendation or support (one page) from a department head or co-worker (cannot be from a current IAFP Board Member)
  4) Additional information to include (optional; one page maximum):
     ▪ Schools attended
     ▪ Involvement in local IAFP Affiliate
     ▪ List of awards, honors, etc. received
     ▪ List of travel grants and scholarships received
     ▪ Other relevant supporting materials
Additional Information for Application

- Applications must be submitted as one PDF (four pages maximum) to travel@foodprotection.org. Please follow directions carefully to avoid errors. Applications received by email directly to the IAFP office or by mail will not be accepted. If you have any questions about this award or the required documents, please contact Susan Smith at ssmith@foodprotection.org.
- Once you have submitted your complete application, you will receive an acknowledgment of receipt from Susan within 48 hours. (If you do not, please contact Susan.) Reminder: Application deadline is Tuesday, February 18, 2020.
- Applicants will be notified of the final decision no later than April 3, 2020.
- Recipients of this travel award are eligible to re-apply after two years.
- IAFP Membership is not required.

Travel Guidelines

Recipient Responsibilities

- Travel award is not transferable to another colleague.
- Recipient will be responsible for making economy-fare airline travel arrangements. Recipient will book airfare one to two months before the meeting to ensure the lowest economy fare available. Please plan to arrive in time for attendance at the 5:30 p.m. Welcome Reception on Saturday, August 1.
- Receipts for airfare and transfers should be submitted electronically to IAFP for reimbursement after completion of conference. (NOTE: Reimbursement will include an allowance for out-of-pocket meals. Detailed instructions will be provided at a later date.)
- Recipient is asked to submit a written summary of their experiences at the Annual Meeting by August 21, 2020 for publication in Food Protection Trends.

IAFP Responsibilities

- Total award for recipient shall not exceed $2,500 in U.S. funds.
- IAFP 2020 registration will be made and paid directly by IAFP.
- Hotel reservation (for single or double occupancy) will be made and paid directly by IAFP. The reservation will be made in the recipient’s name for arrival on Saturday, August 1 with departure on Thursday, August 6.

Questions regarding the reimbursement policy for the IAFP Travel Award should be directed to David Tharp, Executive Director.

*For a complete list of North American countries, go to: http://en.wikipedia.org/wiki/List_of_North_American_countries_by_population