



Affiliate Annual Report for Calendar Year 2024

(Complete Attachment B to be considered for one or more 2024 Affiliate Awards.)

To maintain compliance with IAFP Constitution and Bylaws, Affiliates must return this completed report. Please send by email to Susan Smith at: ssmith@foodprotection.org.

Please return the following items **electronically** by **Tuesday, March 4th, 2025** (late reports will not be considered for awards):

REQUIRED:

- ☐ This completed form (*in English*).
- ☐ Your Association's list of current term officers (complete Attachment A).

OPTIONAL:

- ☐ Attachment B: Completion required **only** if your Association requests to be considered for one or more Affiliate Awards.
- ☐ IAFP now accepts **all** Affiliate Annual Reports electronically, including those vying for one or more of the Affiliate Awards. *Affiliates seeking to present the highest quality visual presentation are encouraged to present their Annual Report in the highest quality possible for review by the Selection Committee. To avoid errors and omissions, please limit your submission to ONE email with all attachments.*
- ☐ Digital photos (with names and descriptions) to appear in the *Affiliate View* quarterly newsletter.

United Kingdom Association for Food Protection

1. Your Official Delegate to IAFP Affiliate Council and Contact

Enter in the fields below the information requested for your Association's official Delegate to the IAFP Affiliate Council and your official Contact for IAFP correspondence. **Delegate must be an IAFP Member.**

Official Delegate to IAFP Affiliate Council

Helen R. Taylor
ZERO2FIVE Food Industry Centre
Cardiff Metropolitan University
Cardiff CF52YB
United Kingdom
hrtaylor@cardiffmet.ac.uk
IAFP Member? Y ☒ N ☐

Official Contact for IAFP Correspondence (indicate “same” if person also serves as Delegate)

Same as official delegate

2. Membership List

- a. Indicate the current total number of members in your Association: 157
- b. How many NEW members joined your Association in 2024? N/A

3. Meetings: Annual Meeting/Conference, Educational, Workshops, Webinars, etc.

a. On what date(s) was your most recent general membership or major meeting (i.e., Annual Meeting/Conference) during the past year? Please list number of attendees.
UKAFP Annual Conference “Food Crime and Recalls”. 6th November 2024. All Nations Centre, Cardiff. 157 Attendees.

b. Please provide the date(s) and location of your next scheduled major meeting (i.e., Annual Meeting/Conference):

All Nations Centre, Cardiff. TBC January 2026

c. List all other general membership meetings held in 2024 (excluding board meetings). Include title, dates and attendance numbers.

Committee meeting	15.02.24, 10 attendance
Committee Meeting	19.04.24, 10 attendance
Committee Meeting	02.05.24, 5 attendance
Committee Meeting	16.07.24, 5 attendance
Committee Meeting	01.08.24, 8 attendance
National Food crime unit - FOOD CRIME / FRAUD WORKSHOP	02.10.24, 03.10.24 25 attendance
Technical leaders forum – food crime	08.10.24, 20 attendance
Committee meeting – UKAFP MEETING Planning and update	14.10.24, 9 attendance
IAFP Affiliates council meeting	November 2024, Helen Taylor Attended
UKAFP Meeting / dinner	05.11.24, 12 attendance

4. Awards and Scholarships

a. List members honored with an award from your Association and/or IAFP during 2024. Include name of award and qualification for award.

Rana Kebbi, Cardiff Metropolitan University	1 st prize award for Early career researcher poster
Obabiyi Solomon Ajao, University of Central Lancashire	2 nd prize award for Early career researcher poster

b. List scholarships awarded during 2024; include recipient and qualification for scholarship.

N/A	N/A
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5. Web Communication

Please be sure to keep the IAFP office on your mailing list for newsletters, email, and other communications to your general membership.

Please provide your existing Affiliate's Web site address AND date last updated:

UKAFP - ZERO2FIVE , February 2025

Did you launch a new Affiliate Web site in 2024? Y ☒ N ☐

Attachment A (completion required)

Association Officers List

Provide the contact information requested below for all current officers of your Association. **Please indicate if each officer is an IAFP Member (reminder: Your President and Delegate are required to be IAFP Members).** The information you provide here is published on our website and in select membership materials. The information may be typed in the fields below or may be sent to our office by email, fax or regular mail.

Indicate the term dates (e.g., 2024–2025) for your current Executive Board:
enter term dates : 2025- 2026

Officer Title: President
Officer Name: Professor Carol Wallace
University of Central Lancashire
(Emeritus)
cawallace@uclan.ac.uk
IAFP Member? Y ☒ N ☐

Officer Title: Vice President
Officer Name: Debra Smith
Vikan Ltd.
1-3 Avro Gate
Broadmoor Road
Swindon
Wiltshire SN3 4AG
dsmith@vikan.com
IAFP Member? Y ☒ N ☐

Officer Title: Past President
Officer Name: Professor John Holah
Pendennis Food Hygiene Ltd.
john.holah@external-kg.com
IAFP Member? Y ☒ N ☐

Officer Title: Communications Officer
Officer Name: Richa Bedi- Navik
Address 1
Address 2
City, State ZIP Country
richa.r.bedi@gmail.com
IAFP Member? Y ☒ N ☐

Officer Title: Student Liaison Officer
Officer Name: Simon Burns
ZERO2FIVE Food Industry Centre,
Cardiff Metropolitan University, Cardiff,
CF5 2YB

SPBurns@cardiffmet.ac.uk
IAFP Member? Y ☒ N ☐

Officer Title: Secretary
Officer Name: Heather Curwen
ZERO2FIVE Food Industry Centre,
Cardiff Metropolitan University, Cardiff,
CF5 2YB
HLCurwen@cardiffmet.ac.uk
IAFP Member? Y ☐ N ☒

Officer Title: Treasurer
Officer Name: Professor David Lloyd
ZERO2FIVE Food Industry Centre,
Cardiff Metropolitan University, Cardiff,
CF5 2YB
dclloyd@cardiffmet.ac.uk
IAFP Member? Y ☒ N ☐

Officer Title: IAFP Affiliate Delegate
Officer Name: Helen Taylor
ZERO2FIVE Food Industry Centre,
Cardiff Metropolitan University, Cardiff,
CF5 2YB
hrtaylor@Cardiffmet.ac.uk
IAFP Member? Y ☒ N ☐

Officer Title: Ordinary committee
member (on maternity leave)
Officer Name: Dr Ellen Evans
ZERO2FIVE Food Industry Centre,
Cardiff Metropolitan University, Cardiff,
CF5 2YB
elevans@Cardiffmet.ac.uk
IAFP Member? Y ☒ N ☐

Before continuing, please check one of the boxes below:

☒ **CHECK HERE and return electronically by 3/4/25 IF YOUR AFFILIATE REQUESTS TO BE CONSIDERED FOR ONE OR MORE 2024 AFFILIATE AWARDS. (You are required to complete Attachment B.)**

☐ **CHECK HERE IF YOUR AFFILIATE DOES NOT WANT TO BE CONSIDERED FOR A 2025 AWARD. (You are done! It is not necessary to complete Attachment B.)**

Attachment B (optional)

Affiliate Award Considerations

*To be considered for one or more of the five Affiliate Awards to be presented at IAFP 2025, Affiliates are **required** to check the box next to the award(s) for which you wish to be considered and provide the related criteria (in English). (REMINDER: Please confirm IAFP Membership of your Affiliate President and Delegate **before** completing Attachment B to avoid award disqualification.) Submit your Annual Report and any attachments in **ONE** email to avoid errors and omissions.*

☐ Affiliate Membership Achievement Award

How did your Affiliate grow **AND** retain members during the past year? Please provide details on:

- how new members were recruited throughout the year;
- the number of new members joining the Affiliate;
- the percent increase in membership from 2022 to 2024;
- specific efforts on how you retained existing members; and
- ~~other methods related to helping grow and maintain your membership.~~

You may cut and paste copy in the space below or use a separate page if necessary; please limit your explanation to 500 words or less in 12-point type.

☐ **Affiliate Communication Award**

How did your Affiliate communicate information to your Members during the past year? Please provide a description of the types of communication sent to your general membership and include samples with your Annual Report. Samples can be printed copies/screen shots of blast emails, Web site (include frequency of updating), electronic/print newsletters, brochures, etc., along with respective dates sent. If available, provide how effective specific communication was toward meeting your goals. You may cut and paste copy in the space below or use a separate page if necessary; please limit your explanation to 500 words or less in 12-point type.

☐ **Affiliate Education Award**

What types of food safety education did your Affiliate provide to its members during the past year? Please provide the following details on all technical meetings, educational conferences, webinars, workshops, classes, and other methods pertinent to the interests of the membership:

- Background;
- Objectives;
- Agenda;
- Target audience;
- Dates held; and
- Numbers of attendees.

You may cut and paste copy in the space below or use a separate page if necessary; please limit your explanation to 500 words or less in 12-point type. *(Do not submit copies of speaker Power Point slide presentations.)*

☑ Best Overall Affiliate Meeting Award

Did your Affiliate hold an outstanding self-sustainable (***not sponsored/co-sponsored by IAFP***) food protection meeting which you consider 'over and above' those normally held? If so, provide the following details, if applicable, on what led to a highly successful meeting:

- Type of meeting and the value it brought to Affiliate Members/attendees (does not need to be your Annual Meeting);
- Mission statement for meeting (if relevant);
- Content;
- Numbers of attendees:
 - Number of and overall percentage of Affiliate Members (for example, 100 total attendees with 75 of them being Affiliate Members = 75%)
 - Number of Guests (non-dues-paying Affiliate Members) and their affiliation to the Affiliate Chapter and/or meeting's topic(s)
- Audience participation (through roundtable discussions, exercises, etc.);
- Topics:
 - Agenda (you may include a printed copy with your award application)
- Speakers and their employer affiliations (if available);
- Sponsors;
- Diversity of meeting participants (range of sectors represented, i.e., students, academia, extension, government, NGO, industry representatives, etc., which can be broken down into services, i.e., retail, education, research, manufacturing, etc., if available); and
- Other information.

You may cut and paste copy in the space below or use a separate page if necessary; please limit your explanation to 500 words or less in 12-point type. (*Do not submit copies of speaker Power Point slide presentations.*)

The 21st Annual UKAFP Meeting was held on 6th November 2024 in Cardiff, Wales with the theme “*Food Crime and Recalls*”. This pertinent theme was chosen due to the increasing numbers of reported food crime and the increasing number of food product recalls/withdrawals in the UK.

The meeting welcomed 157 delegates representing food manufacturers, academics, regulatory services and students. 10% of the delegates were IAFP members.

The selected speakers offered unique perspectives on the theme including regulation, food retail, food manufacturing, academic and legal.

After a welcome from Helen Taylor, IAFP delegate affiliate for the UK, Professor John Holah, UKAFP president, gave an introduction to the IAFP and shared his experiences with the IAFP, promoting the benefits of membership.

Ben Pye from the National Food Crime Unit (FSA), spoke about practical guidance for food businesses on preventing food crime including available resources and support.

John Points from the Food Authenticity Network (FAN) shared his views on risk in relation to food crime and tools to reduce the risk of becoming a victim.

Claire Yates, from the Co-op discussed supply chain risk from a retailer perspective.

Nicola Smith, Legal Partner at Squire Patton Boggs (UK) LLP gave an engaging account of legal framework and enforcement in food crime. This talk was deemed the most popular by delegates in the feedback survey.

Kevin Barker, 2 Sisters Food group shared the manufacturer perspective on food fraud including the risks, mitigations and monitoring.

We were delighted to have a live link with Past President of the IAFP Tim Jackson who shared his experiences in Food defence and intentional adulteration from a US/global perspective.

Feedback from a meeting attendee; “*The meeting brought together a lot of knowledge and expertise on food fraud that was presented in a useful and concise way.*”

The speakers at the conference were invited to a roundtable discussion, answering questions submitted by the delegates via a QR code led by UKAFP Officer Deb Smith. Feedback included “*Great set of speakers on an interesting topic*”.

The meeting was punctuated with networking breaks and lunch to allow delegates to make new contacts across regulatory services, academia,

manufacturing and students.

The UKAFP committee invited and welcomed stakeholders to the meeting who provided stands to promote their own values and areas of importance in food protection. Representatives from IAFP/UKAFP, SoFHT, BRCGS, SALSA, EHEDG, IFST, Cardiff Metropolitan University Research, FSA, Food Innovation Wales and ZERO2FIVE Food Industry Centre attended.

The UKAFP committee engaged with Food Science & Technology students at Cardiff Metropolitan University. Five student ambassadors were invited to support the event actively collaborating at the stakeholder stands, helpdesk and round table microphone runners.

A student research poster competition was held and judged by UKAFP officers. Rana Kebbi was awarded the prize for her poster on Misconceptions about food date labels and their effect on food waste in Lebanon.

Feedback on how the event was beneficial included *"excellent content overall in one place", "I thought this was the best one to date!"*

(Agenda attached)

☒ C.B. Shogren Memorial Award

How did your Affiliate demonstrate exceptional overall achievement during the past year in promoting the mission of IAFP (*"To provide food safety professionals worldwide with a forum to exchange information on protecting the food supply"*)? "Overall achievement" should encompass at least several of the following activities/accomplishments of your Affiliate during 2024:

- Exceptional achievement in membership;
- Types and effectiveness of communication and education;
- Awards and scholarships presented;
- Attendance numbers at meetings;
- Collaboration with other professional organizations;
- donations to the IAFP Foundation; and
- Representation at the IAFP Affiliate Council Meeting (held July 16, 2024); and
- Other pertinent information.

While not a requirement, strong consideration will be given to an Affiliate whose officers (beyond the requirement for the President and Delegate) are also IAFP Members. Provide a description and include any supporting documents. You may cut and paste copy in the space below or use separate pages if necessary; please limit your explanation to 1,000 words or less in 12-point type.

UKAFP submission for C.B. Shogren Memorial Award, 2025:

Attendance at meetings and membership:

- Helen Taylor, Carol Wallace, John Holah, Deb Smith, David Lloyd, Ellen Evans, and Simon Burns regularly attend both the annual European Symposium and the IAFP annual meeting in North America. This year they will be involved in a number of IAFP Roundtables, Workshops, PDG meetings, and Symposia.

- Deb Smith regularly attends the on-line Hygiene and Sanitation PDG meetings.
- The current UKAFP membership stands at 157 members. This is a split between academics, regulatory, students and industry colleagues.

Types and effectiveness of communication and education:

- The UKAFP Committee have consistently, over the last 5 years, attracted ~200 delegates annually to register for our meeting. 157 delegates attended from academia, food regulatory organisations and food industry businesses. This sustainable meeting has been challenging as the social economic climate is difficult, so the committee has worked exceptionally to connect with other food professionals to deliver an attractive and meaningful programme which adds value to our food community.
- The UKAFP have recruited a cohort of 7 Student Ambassadors who support and attend all organised food protection events, encouraging networking, attendance and development of food safety knowledge and experience.
- We encourage the involvement of early career scientists by encouraging students to attend local and regional activities throughout the year. In January this year Cardiff Metropolitan University hosted the annual IFST Binsted Lecture, delivered by IFT President Chris Daubert, *exploring 'The Future of Food Science Education'*. The event was supported by UKAFP Committee members and live streamed to audiences across the UK which enabled industry, academics, students, and regulators to attend.
- The UKAFP website is housed on the Cardiff Met website and logs all our activities, celebrations, news, network etc
- In November 2023, we created a LinkedIn page to communicate our activities to our professional network and members. We now have 511 followers, an increase of 186 from 2024.

Collaboration with other professional organisations:

The UKAFP membership is made up of a group of technical, regulatory, and academic professionals who network and link with multiple global organisations to raise the profile and understanding of IAFP globally, the members actively attend meetings, knowledge groups, and conferences, and represent the UKAFP and the IAFP in a positive manner.

The organizations detailed below are connected, through our committee network, to enable the mutual promotion of events and membership benefits, and the provision of relevant speakers and subject matter experts.

We collaborate with the Institute of Food Science and Technology (UK), in all aspects of food safety education and training.

We communicate the principles of IAFP via our Special interest group activities in allergen management, Innovation, and associated branch activities throughout Wales and the UK.

UKAFP members and committee are active with many organisations who are focused on food safety, and we work with them to protect the global food system. Our learnings, knowledge, expertise, and experiences are shared with food safety colleagues in,

- The UK Food Standards Agency, e.g., Regulatory reform groups and consultation;
- The UK Society of Food Hygiene and Technology (SOFHT), e.g. through membership, and a seat on the Directors board.
- The European Hygienic Equipment Design Group (EHEDG) One of our team is a member of the European Hygienic Engineering Design Groups regional section for UK and Ireland and works collaboratively with UKAFP to promote the work of IAFP at events being organised by them, e.g., an EHEDG UK&IE event entitled 'Contact Materials and Cleanability: Food Safety through Hygienic Design' will be held on 1st May 2025 and UKAFP will have a stand promoting the work of IAFP. We also promote the Sanitary Equipment and Facility Design PDG with EHEDG contacts in the wider EHEDG community.
- BRCGS, <https://www.brcgs.com/about-brcgs/why-brcgs/> our members support the development and review of Food Safety Standards globally.
- SALSA, SALSA - Safe and Local Supplier Approval a UK Food Safety standard for small businesses.
- Campden BRI, <https://www.campdenbri.co.uk>, and
- The Chilled Food Association <https://www.chilledfood.org/> where we are connected through our network to enable the mutual promotion of events and membership benefits, and shared provision of speakers.
- Food Standards Scotland, members from the UKAFP committee, are supporting the organisation with a comprehensive review of the definition of 'clinically vulnerable groups' that are susceptible to foodborne illness.

Student Engagement:

- Over the past three years we have been networking with students at Cardiff Metropolitan University to engage with both undergraduate and post graduate students to promote awareness and membership of IAFP. (see below)
- We have also introduced an annual food safety research poster event at our annual conference to encourage 'early career researchers' to submit and present their findings to the delegates. Committee members independently assess the researchers' study and their presentation. The independent assessors' results are collated and the students with the three highest scores are selected for a financial award and free student membership to IAFP.
- Since 2023 we have showcased the award-winning student posters from the annual IAFP conference to illustrate 'what good looks like'. Although

the authors are not able to attend the event, they provide a bio describing the benefit of being a member of IAFP and what they enjoy about the annual conference, the purpose of this is to encourage other students to contribute research to the annual conference.

- We encourage the involvement of young career scientists by encouraging students to attend local and regional activities throughout the year, e.g. the annual IFST Lecture and the UKAFP annual conference.

Representation at the IAFP council Meetings:

Helen Taylor consistently attends the IAFP Council Meetings and has been elected to serve as affiliate council member on the Board.

Officers:

All our UKAFP officers are current members of the IAFP.

Agenda

- 09:00 **Registration, refreshments, networking and poster viewing**
- 09:30 **Welcome**
Helen Taylor, Technical Director, ZERO2FIVE Food Industry Centre, Cardiff Metropolitan University and Official Delegate to International Association for Food Protection (IAFP), Affiliate Council Secretary IAFP.
- 09:45 **IAFP update**
Professor (Hon) Dr John Holah, President of the UK Association for Food Protection
- 10:00 **Preventing food crime, practical guidance for food businesses**
Ben Pye, Senior Prevention and Relationship Management Officer, National Food Crime Unit (NFCU), Food Standards Agency (FSA)
- 10:30 **Tools to reduce the risk of becoming a victim**
John Points, Secretary, Food Authenticity Network (FAN)
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- 11:00 **Morning refreshment break, networking and poster viewing**
- 11:30 **Food Risk from a Retailer Perspective**
Claire Yates, Category Technical Services Manager, Co-op
- 12:00 **Legal framework and enforcement for food crime**
Nicola Smith, Partner, Squire Patton Boggs (UK) LLP
- 12:30 **Lunch, networking and poster viewing**
- 13:15 **A food industry perspective on food fraud – The risks, mitigations and monitoring**
Kevin Barker, Group Produce SME and Integrity Lead/Sarah Whiting, Group Raw Material, Supply Chain and Technical Training Manager, 2 Sisters Food Group
- 14:00 **Food defence and intentional adulteration from a US /global perspective**
Tim Jackson, Senior Science Advisor for Food Safety, Centre for Food Safety and Applied Nutrition Office of Food Safety, U.S. Food and Drug Administration (FDA) and Past President, IAFP
- 14:30 **Afternoon refreshment break, networking and poster viewing**
- 14:50 **Roundtable question and answer session with conference speakers**
Convened by Debra Smith, Global Hygiene Specialist, Vikan and Treasurer of the UKAFP
- 15:35 **Awards presentation for student poster competition**
Presented by Dr Ellen Evans, Reader in Food Safety Behaviour, ZERO2FIVE Food Industry Centre, Cardiff Metropolitan University and Official Delegate to IAFP Affiliate Council.
- 15:50 **Closing remarks**
Helen Taylor, Technical Director, ZERO2FIVE Food Industry Centre, Cardiff Metropolitan University and Official Delegate to IAFP Affiliate Council/ Affiliate Council Secretary IAFP.
- 16:00 **Conference close and departure**