

## **Webinar Task Force**

**Members Present:** Gary R. Acuff, James S. Dickson, Purnendu C. Vasavada, Kalmia E. Kniel, Donald W. Schaffner and Manpreet Singh.

**New Members Present:** Andrea Palazuelos and Brian Sauders.

**Visitors/Guests Present:** Hailey Miller, Carlos Navarro and Ben Chapman.

**Meeting Called to Order:** 10:00 a.m., Saturday, July 25, 2015.

**Minutes Recording Secretary:** Gary Acuff.

**Old Business:** Discussed recommendations from Executive Board regarding future of Task Force.

**New Business:** Ben Chapman from the New Media Task Force provided an update on their meeting and proposed that they could work with our group to push content through Twitter, Facebook, etc., and would interface with organizers to assist webinar efforts.

### **Recommendations to the Executive Board:**

1. Convert the Webinar Task Force to Standing Committee of 5–6 members with three-year terms and then conduct a review to determine effectiveness. This should be done as quickly as possible to provide optimal opportunity to make progress before next annual meeting.
2. Recommend the following to be considered as members: Don Schaffner, Manpreet Singh, P.C. Vasavada, Jim Dickson, Kali Kniel, Gary Acuff and Bob Gravani.
3. Recommend Manpreet Singh as new committee chair. Gary Acuff can assist as vice-chair if needed.
4. Recommend that the new Committee closely collaborate with Ben Chapman and Brian Sauders on New Media Task Force, and with PDG chairs/vice-chairs.
5. Recommend that the symposia not accepted by the Program Committee be sent to the Webinar Committee for possible development into webinars.

**Next Meeting Date:** None set for the Task Force.

**Meeting Adjourned:** 10:54 a.m.

**Chairperson:** Gary Acuff.