

Constitution and Bylaws Committee

Members Present: Jenny Scott, Melanie Neumann, Steve Murphy, Kathleen Glass, Michael Brodsky, Jennifer Quinlan, Michelle Danyluk, and Caroline DeWaal.

Board/Staff Members Present: David Tharp.

Visitors/Guests: Patrice Arbault (European Symposium Organizing Committee), Richelle Beverly (Kellogg Co), William Huntley (William Huntley Consulting), Bobby Krishna (Dubai Municipality), Moustapha Oke (MOECC), and Marianna Solorio (Driscoll's). **Number of Attendees:** 15

Meeting Called to Order: 11:02 a.m., Sunday, July 31, 2016.

Minutes Recording Secretary: Melanie Neumann.

Approval of 2015 Minutes. Motion to approve the 2015 minutes by Michael Brodsky, seconded by Caroline DeWaal.

Old Business: None.

New Business:

Jenny Scott discussed three amendments to the Bylaws that will be presented at the IAFP Business Meeting for membership vote on Tuesday August 2, 2016. These amendments are to:

- Section V Publications to clarify the descriptions of the two IAFP publications.
- Section VI Standing Committees, Special Committees, Professional Development Groups and Task Forces to clarify the composition of the Nominating Committee and the process for appointing the members and the chairperson and vice chairperson.
- Section VI Standing Committees, Special Committees, Professional Development Groups and Task Forces for the establishment of a Webinar Committee as a Special Committee.

The process for voting on these changes and a friendly amendment was discussed.

Patrice Arbault of the European Symposium Organizing Committee, an IAFP Standing Committee, discussed the Committee's goals and objectives, which are to grow and structure the meeting in the EU. The European Symposium Organizing Committee had developed a process for operation of the committee and suggested incorporating the process into the bylaws. This was discussed with David

Tharp by email. The European Symposium Organizing Committee will reconsider its approach based on feedback from David Tharp and members of the Constitution & Bylaws Committee and determine whether revised operational procedures would result in a need for revision of the bylaws.

David Tharp gave a brief update on the status of the Association.

Jennifer Quinlan, a new Committee member, asked how proposals to change the Constitution and Bylaws originate. David Tharp and members of the Committee explained the process.

Recommendations to the Executive Board:

1. Recommend refresher on the basics of Roberts Rules of Order in PDG Chair and Vice Chair meeting next year.
2. To remind all IAFP Members to clearly pronounce all letters of the acronym, so as to not sound like other similar association acronyms.
3. Provide in the rationale the name of the group/origin of the change for any proposed Constitution or Bylaws change.

Next Meeting Date: July 9, 2017 in Tampa, Florida.

Meeting Adjourned: 11:46 a.m. Motion to adjourn made by Kathleen Glass. Seconded by Steve Murphy.

Chairperson: Jenny Scott.