

Food Safety Assessment, Auditing and Inspection PDG

Attendees: Sue Kaminski (Vice Chair), Achyut Adhikari, Khaled Al Marzooqi, Sultan Al Taher, Ahmed Almessabi, Keith Amoroso, Cindy Anderson, Saif Arabi, Adam Baker, Charles Bashiru Bakin, Mikio Bakke, Patricia Baxter, Veronica Bryant, Laura Bunyan, Daniel Burnett, Anne Carr, Andrew Clarke, Brian Shawn Eblen, Jeff Edelen, Bertrand Emond, Adam Esser, Ellen Evans, Karen Everstine, Hadda Faye, Jason Fine, Aliyar Fouladkhah, T.J. Fu, Tim Gillam, Peggy Good, Tyeashia Grant, Xiaoxu Han, Alex Hanley, Paula Herald, Richard Huang, Xiaoping Huang, William Huntley, Abdoulie Jallow, Michael Kalish, Nicole Keresztes- James, Vanee Komolprasert, Pushpinder Litt, Yuqian

Lou, Deborah Mcintyre, Nathan Miller, Adeniyi Odugbemi, Katheryn Parraga-Estrada, Xiaoyan Pei, Ruth Petran, Matt Petrash, Chad Pidgeon, Gale Prince, Christophe Quiring, Brendan Ring, Ma. Rocelle Saldua, John Saniga, Dina Scott, Mandy Sedlak, Natalie Seymour, Nicola Sharman, Arlette Shazer, Tracie Sheehan, Barbara Smith, Hissho Sushi, Kristina Sweet, Daniel Vassar, Erin Wade, Xue (Caroline) Wang, Kasey Ward, Kiyonna Williams, Alex Zeman, and Ming Zeng.

Number of Attendees: 71.

Meeting Called to Order: 9:00 a.m., Sunday, July 21, 2019.

Minutes Recording Secretary: Andrew Clarke.

Old Business: Approved the 2018 meeting minutes with a majority vote. No outstanding business, Anti-Trust Guide- lines provided to the group and reiterated.

Announcements: Welcome to all and reminder to Members that the IAFP Foundation now supporting the expense for webinars which means sponsorship no longer required. Members encouraged to make use of the available webinars – reminder that IAFP membership is required to be able to view the webinars.

Members were reminded to use IAFP Connect for the PDG and pose questions using the tool and discuss sub- missions for next year's meeting.

New Business: Sue Kaminski stepping down from Vice Chair role and results of those nominated for the Vice Chair role provided. Andrew Clarke, Loblaws, was nominated to take over as Vice Chair for the PDG (pending Board approval).

Reminder to attend the 2019 symposium linked to the PDG.

You Cannot Audit Food Safety Culture – Wrong, Here's How! (S25).

Wendy White, Andrew Clarke, Helen Taylor, Lone Jespersen.

Goals of 2019 meeting: Discuss Symposia/Roundtables suggestions for the 2020 Meeting, reminder of October 1st deadline for submissions.

Suggestions to provoke discussions:

What keeps you up at night about auditing?

What topics would interest the IAFP audience?

Members were asked to consider synergies with other PDGs and the following potential topics were established:

1. Project Management – prepping SMEs for audits.
2. Effectiveness of internal audits – technologies to support and improve internal audits.
3. Core competencies for auditors – internal auditors/ 3rd party.
4. Comparing auditor competencies – internal versus 3rd party auditors.
5. Collaboration with retail PDG and audit/inspection approaches used in retail.
6. Audit/auditor fatigue – webinar.
7. Auditing food fraud – techniques and approaches, required skill set and collaboration with food fraud PDG. How to determine the effectiveness of food fraud vulnerability assessments.
8. Technologies used for remote auditing – challenges and benefits, uses including auditor evaluation.
9. Consideration of data use to support and drive audit focus/effectiveness.
10. Consideration of linkage with sustainability auditing.
11. Roundtable – Interpretation of audit standards and guidelines, GFSI recognized standards, standard owners to participate.
12. Risk-based auditing and the techniques to use to determine audit focus.
13. Foreign inspections and approaches used by other countries, risk-based inspection approaches – use of product testing to influence inspection frequencies.
14. Auditor competencies – product recalls/withdrawals in conjunction with audit outcomes.
15. HACCP PDG – techniques in auditing HACCP and preventative controls, approaches with auditing validated processes – what to review and consider.
16. Evaluating auditors to enable success – consideration of time restrictions and understanding the limitation of audits – auditor fatigue.
17. Internal auditor training – what good looks like collaborate with training and FS culture PDGs

Pros: Good participation from the Members present, lots of discussion and relevant input throughout the meeting. Some good ideas provided for potential Symposia, Roundtables and Webinars.

Suggestions: Relatively low turnout, improved planning and advanced and improved communication to members may have elevated numbers of members present for the meeting. The agenda and scope and intent of the meeting could have been more structured to obtain more depth and scope of discussion.

Chair Note: Early (9:00 a.m.) meeting time may also have had a negative impact on reduced attendance, too early for those traveling in same day. Review of the 2018 Meeting – scheduled @ 3:00 p.m. – and had over 80 attendees.

Recommendations to the Executive Board:

1. Recommend the Board approve Andrew Clarke as incoming Vice Chair for the Auditing, Assessment and Inspection PDG.
2. Recommend the Board approve a 1-year extension of the current Chair Trish Wester to accommodate the election of the new Vice Chair. (The existing Vice Chair, Sue Kaminski has withdrawn.)

Next Meeting Date: August 2–5, 2020, Cleveland, Ohio.

Meeting Adjourned: 10:20 a.m.

Chairperson: Patricia Wester.