Constitution and Bylaws Committee

**Members Present:** Jennifer Quinlan (Chair), Bobby Krishna (Vice-Chair), Kathy Glass, Jenny Scott, Bill Huntley, and Zeb Blanton.

**New Members Present:** Don Schaffner.

**Board/Staff Present:** Emilio Esteban, Dina Siedenburg, and David Tharp.

**Number of Attendees:** 10.

**Meeting Called to Order:** 1:04 p.m. EDT, Friday, September 25, 2020.

**Minutes Recording Secretary:** Bobby Krishna.

**Old Business:** Minutes from the 2019 meeting were reviewed and approved unanimously. Review of the 2019 Recommendations to the Executive Board: The Executive Board agreed with/approved all recommendations.

**New Business:** Discussion was held regarding changes needed to Bylaws Section 1.2 in order to make them general enough that they do not need to be changed whenever there is a change in awards, or new awards are added. There was discussion around the need for an Awards Committee that is similar to other Standing Committees within IAFP, with a Chair, Vice-Chair, and 3-6 individuals rather than the current default of Bylaws Section 1.2 as this has resulted in individuals with varying levels of interest in the position over the years. There is potential need for an Awards Guidebook to be developed since the number and types of awards have increased over the years. Discussion was held regarding recruitment of new members to the Committee.

**Recommendations to the Executive Board:**

1. Section 1.2.1 of Bylaws – remove names of awards that are listed since this list is no longer comprehensive
2. Section 1.2.1 of Bylaws – Add the following statement at the end of this section: “Other Awards may be presented at the IAFP Annual Meeting that are not IAFP Awards, with Board Approval”.
3. Examine and restructure the Awards Committee to make it similar to the other Standing Committees of IAFP.
4. Approve invitation of two new members to the Committee, one each from industry and government, to replace committee members who have left the committee in recent years.

**Next Meeting Date:** July 18-21, 2021, Phoenix, Arizona.

**Meeting Adjourned:** 2:02 p.m. EDT.

**Chairperson:** Jennifer Quinlan.