Attendees: Barbara Ingham (Chair), May Yeow (Vice Chair), April Bishop (Vice Chair-Elect), Adam Borger, Brian Himelbloom, Courtney Parker, Erdogan Ceylan, Fred Breidt, James Cook, Jayne Stratton, Joseph Meyer, and Sean McMonigle.

Staff Present: Didi Loynachan.

Number of Attendees: 13.

Meeting Called to Order: 3:33 p.m. Eastern Time, Friday, October 16, 2020.

Minutes Recording Secretary: May Yeow, Vice Chair.

Old Business: Minutes of the 2019 PDG Meeting (July 1, 2019) were approved with no objections.

New Business:

Barbara Ingham, PDG Chair, announced that the *Journal of Food Protection* is soliciting invited mini and comprehensive review articles. An announcement was placed in the PDG Connect site on October 1, 2020. Individuals should submit ideas to the scientific co-editors for topics for review or to suggest authors.

Didi Loynachan, IAFP Staff, announced that registration for this year’s IAFP Virtual Annual Meeting is still open. She urged that there is still some time for those members who are interested and have not yet registered. She also shared with the PDG members that the recorded meeting will be available for 6 months after the Virtual Annual Meeting has ended in case PDG members are not able to attend the Virtual Annual Meeting October 26-28, 2020. Posters for the 2020 Annual Meeting are already available for viewing.

Barbara announced and welcomed April Bishop as the Vice Chair-Elect.

The PDG submitted 5 topics to the Program Committee for the 2020 Annual Meeting, but none were accepted. Members discussed previous symposia/roundtable/workshop ideas as well as new ideas for submission to the Program Committee for IAFP 2021. The deadline for idea submission is November 10, 2020.

Three ideas that were discussed and that will be developed for submission are: 1) The Forgotten Option: Formulation-based Preventive Controls for Human Foods (submitted for the IAFP 2020 Meeting) organized by Adam Borger and Erdogan Ceylan; 2) Who Moves My Acid? (submitted for the 2019 IAFP Meeting) – organized by April Bishop, May Yeow, and Fred Breidt; 3) Beverages/Wine Safety/Validation/Modeling (new idea and may partner with Dairy PDG) – organized by Sean McMonigle and Courtney Parker. It is also recommended that the organizers reach out to and partner with the other PDG(s) where they see fit. Details of the ideas will be finalized by these three small groups and will be submitted by the due date. PDG co-chairs volunteered to help with idea submission, as needed.

If ideas are not chosen for the IAFP 2021 program, Barbara urged work groups to consider the topics be considered for webinars; the PDG can help facilitate webinar development.

Recommendations to the Executive Board:

1. Recommend approval of April Bishop as Vice Chair of the PDG beginning at IAFP 2021 as elected by the PDG.

Next Meeting Date: July 18-21, 2021 in Phoenix, Arizona.

Meeting Adjourned: 4:11 p.m. Eastern Time.

Chairperson: Barbara Ingham.