

3-A Committee on Sanitary Procedures

Members Present: Paul Dix, Ronald Schmidt and Steven Sims.

Board/Staff Members Present: David Tharp.

Visitors/Guests: Jean Anderson, Kathryn Bennett, Hannah Caputi, Warren Clark, Dan Erickson, Jennifer Frankenberg, Bob Hagberg, Geoffrey Morell, Steve Murphy, Allen Saylor, Peter Slade, Joe Stout, Zhinong Yan and Henry Yeung.

Meeting Called to Order: 10:08 a.m., Sunday, July 28, 2013.

Recording Secretary of Minutes: Paul Dix.

Old Business:

- Reviewed IAFP Antitrust Guidelines.
- The 2012 3-A CSP Minutes were read and approved (Copies will be e-mailed to all attendees).
- Report from 3-A CSP – Steve Sims provided an overview presentation of 3-A SSI (authored by Gabe Miller at 2013 3-A SSI Annual Meeting) for the benefit of the intermingled group. The organizational structure and leadership of 3-A SSI was explained along with the balloting process and how 3-A originally was formed by 3 groups: equipment fabricators, equipment users, and regulatory sanitarians. The change from 3-A to 3-A SSI was stated and Steve explained that this change meant complying with ANSI requirements and that a Third Party Verification (TPV) process now existed where Certified Conformance Evaluators (CCE) provided this unbiased service on all new equipment. The process of filing a Report of Alleged Non-conformance (RAN) was explained to the group where a piece of dairy equipment bearing the 3-A symbol can be brought into question and investigated for compliance with the 3-A Standards if discrepancies were cited. The 3-A Committee on Sanitary Procedures originated from IAFP and has shared a long term relationship.
- The symposium titled “Sanitation and Sanitary Design: A Holistic Approach” will be presented on Tuesday, July 30, 2013 from 8:30 a.m. to 12:00 p.m. in Ballroom A.

New Business: The bylaw wording change was brought up for discussion by Dan Erickson. The discussion revolved around concern for the removal of the term 3-A from 3-A Committee on Sanitary Procedures. This change yields a new name: Committee on Sanitary Procedures (CSP). There was some confusion whether this change could weaken 3-A CSP and if it was absolutely necessary to meet ANSI requirements. Some attendees had to leave the meeting to attend the Constitution and Bylaws Committee to discuss the bylaw wording change.

Recommendations to the Executive Board: None.

Next Meeting Date: August 3-6, 2014 Indiana Convention Center–Indianapolis, IN.

Meeting Adjourned: 10:57 a.m.

Chairperson: Paul N. Dix.