

Food Protection Trends Management

Members Present: Richelle Beverly (Chair), Benjamin Chapman, Catherine Cutter, Kathleen O'Donnell, Andy Huang, Veneranda Gapud, Walid Alali, Randall Phebus, Christina Wilson, Angela Fraser, Susan McKnight, Linda Leake and Manpreet Singh.

Members Absent: Yuhuan Chen, Kristi Barlow, Vanessa Cranford, Brian Nummer, Michelle Smith and Jan Singleton.

Board/Staff Members Present: Katie Swanson (President), Don Schaffner (President-Elect) and Lisa Hovey (Staff Liaison).

Outgoing Members: Michelle Danyluk, David Golden, Patricia Rule and Kelly Stevens.

Visitors/Guests: Maria Nazarowec-White, Peter Slade, Carolyn Smith DeWaal and Michelle Danyluk.

Meeting Called to Order: 10:00 a.m., Sunday July 28, 2013.

Recording Secretary of Minutes: Angela Fraser.

Welcome: Richelle Beverly welcomed everyone to the meeting, including the new members and thanked the departing members for their service. All persons in attendance at the commencement of the meeting introduced themselves and their affiliation. Richelle reminded the group that the charge of the management committee is to guide the staff and Board on making decisions about the future of the *FPT* journal.

Additions/Modifications to Agenda: None.

Review of 2012 Minutes: Motion to approve with no changes was made by Christina Wilson and approved.

Executive Board Report: Katie Swanson gave the President's report:

- Membership is continuing to increase—3900 members (increased 6% since 2012; up 26% since 2006).
- Record attendance – 2700+ attendees.
- IAFP has a \$1 million general fund balance but needs to grow.
- 50 affiliates; three new affiliates from Latin America.
- *FPT* online has 26% open rate.
- Brought in a scientist from a developing country.
- Undergraduate student competition.
- 150 exhibitors.
- Webinars—online for all members.
- International – 9th European symposium; Budapest Hungary (2014); 5th

International Association in Taipei, Taiwan (October 2013); Dubai (November 2013).

- PDGs are encouraged to submit articles that are of general interest.
- Signed memorandum of understanding with three international groups—FAO, ICM specification for foods, ILSI North America. FAO is interested in publishing select summaries that can be distributed globally. Look to get out information to a broader base, particularly in the developing world. Need to translate technical publications to increase global impact.
- Student involvement is good.
- Feedback is good regarding *FPT* reorganization, more articles, bio features.

Executive Director Report: Lisa Hovey on behalf of David Tharp, Executive Director:

- Record breaking year—2540 attendees in 2012.

Scientific Editor Report: David Golden presented information related to the numbers, authorship and sources of manuscripts received to *FPT*. To date in 2013:

- 13 manuscripts have been submitted
- 5 accepted
- 1 rejected
- 1 awaiting one reviewer
- 1 awaiting two reviewers
- 3 awaiting three reviewers
- Two papers submitted to Cathy Cutter (new *FPT* Editor)

Old Business:

- Pat Rule and Ben Chapman have modified the author submission guidelines.
- New format began in January 2013.
- Beyond the Bio included in the new issues.
- Last year moved from 12 publications to 6 publications per year.

New Business:

- David Golden is stepping down as Editor for *Food Protection Trends*. IAFP received more than 20 applications. The selection committee unanimously selected Catherine Cutter as new editor.
- Discussion about preparing a booklet of articles about the Food Safety and Modernization Act prepared by Carolyn Smith DeWaal and CSPI and published in *FPT*. This suggestion will be presented to the Food Law PDG.
- *FPT* is now indexed in Google scholar.

Recommendations to the Executive Board:

1. Recommend to the Board that Cheng-An (Andy) Hwang be the Vice Chair of *Food Protection Trends* Management Committee.
2. Recommend to the Board to make *FPT* readable on mobile devices.
3. Recommend to the Board to make back issues of *FPT* available online so can be searchable.
4. Recommend to the Board to appoint Catherine Cutter to be the Editor of *Food Protection Trends*.

Next Meeting Date: August 3, 2014, in association with the 2014 Annual Meeting in Indianapolis, Indiana.

Meeting Adjourned: 10:53 a.m.

Chairperson: Richelle Beverly.