

# RECOMMENDATIONS TO THE EXECUTIVE BOARD WITH BOARD RESPONSES FROM BOARD MEETING

## Affiliate Council

None.

## STANDING COMMITTEES

### Food Protection Trends Management Committee

1. Prepare a checklist for authors preparing a paper to assist in paper preparation and submission. Add the checklist form to the end of the author guide.  
**Board Response:** Agree, please work with staff to prepare the checklist.
2. Recommend mimicking for *FPT* the adoption of the current ASM style guide in a manner similar to that implemented by the *Journal of Food Protection*, with specific reference to the formatting of references and other bibliographic material.  
**Board Response:** Agree.
3. Recommend approval of Laura Strawn as Vice Chair of the *FPT* Management Committee.  
**Board Response:** Agree.
4. Move forward to add DOIs to all *FPT* papers published starting in 2022.  
**Board Response:** Agree.

### Journal of Food Protection Management Committee

1. To reappoint Joshua Gurtler as a Scientific Editor to *JFP* for another 4-year term.  
**Board Response:** Agree.
2. To recognize and provide an award to Didi Loynachan for her many years of stellar service to IAFP and *JFP*.  
**Board Response:** Agree. Didi will be duly recognized.
3. To recognize and provide an award to Elliot Ryser for his many years of stellar service to IAFP and *JFP*.  
**Board Response:** Elliot will be duly recognized.
4. To express the interest and eagerness of the *JFP* Management Committee to work more closely with the Executive Board in the process of partnering with a big publisher and transition of the journal to an open access model.  
**Board Response:** Agree. The *JFP* Management Committee Chair will be involved in the review of proposals.

## Program Committee

None.

## SPECIAL COMMITTEES

### 3-A Committee on Sanitary Procedures

None.

## Committee on Control of Foodborne Illness

1. CCFI recognizes that a virtual option for the conference as a whole creates a tremendous burden but offering virtual participation in committee meetings during the in-person conference could increase participation and be more inclusive to members that are unable to travel. Thus, CCFI recommends to the Executive Board that a virtual option be provided for all future committee meetings, especially in view of disabilities restricting attendance in person.  
**Board Response:** Agree. Virtual meetings may be held any-time throughout the year and all committees are encouraged to hold periodic meetings (virtually). We plan to return to in-person committee meetings in 2022. Zoom or other options can be used as desired if you wish to include remote participants in your meeting. A projector, screen and WiFi will be provided in the meeting rooms.
2. CCFI continues to request that IAFP publications should be available freely on request to be competitive with other food safety and foodborne disease sources.  
**Board Response:** There are contractual agreements in place that will affect our ability to provide the Foodborne or Waterborne Procedures manuals. The positive factor is that our current distribution method makes the manuals available for download to a worldwide audience.

## Constitution and Bylaws Committee

1. Section VI B 1.2.1 of Bylaws – remove names of awards that are listed since this list is no longer comprehensive.  
**Board Response:** Agree.
2. Section VI B 1.2.1 of Bylaws – Add the following statement at the end of this section: “Other Awards may be presented at the IAFP Annual Meeting that are not IAFP Awards, with Board Approval.”  
**Board Response:** Agree.
3. Examine and restructure the Awards Committee to make it similar to the other standing committees of IAFP.  
**Board Response:** Agree.
4. Recommend approval of Don Schaffner to serve as Vice Chair of the Constitution and Bylaws Committee.  
**Board Response:** Agree.

## Foundation Committee

1. The committee is requesting that this committee be allowed to review the Foundation budget, prior to Board approval of the budget voting at the beginning of the year.  
**Board Response:** Agree.
2. The committee is seeking Board approval to begin the process of seeking additional Foundation funding opportunities. It will solidify ideas, establish parameters, and create fundraising strategies to present to the Board.  
**Board Response:** Agree.

### Membership Committee

None.

### Nominating Committee

None.

### Past Presidents' Committee

1. The Past Presidents' Committee recommends approval of Roger Cook as the new Vice Chair-Elect.

**Board Response:** Agree.

2. The Past Presidents' Committee recommends the Board consider the addition of a general statement on the IAFP Annual Meeting Registration page stating, "if extenuating circumstances apply, we recommend contacting IAFP for a registration waiver." The Board can establish the approval process.

**Board Response:** The Board is sympathetic to these situations. The Foundation Committee will consider funding this recommendation.

### Webinar Committee

1. Recommend approval of Kaitlyn Casulli as Vice Chair of the Webinar Committee.

**Board Response:** Agree.

## PROFESSIONAL DEVELOPMENT GROUPS

### Advanced Molecular Analytics PDG

None.

### Applied Laboratory Methods PDG

1. Recommend the Board approve Dan DeMarco as incoming Vice Chair for the Applied Laboratory Methods PDG.

**Board Response:** Agree.

### Beverages and Acid/Acidified Foods PDG

None.

### Dairy Quality and Safety PDG

1. Consider reviewing interest in potentially switching PDG annual meetings to be primarily virtual or hybrid.

**Board Response:** Virtual meetings may be held anytime throughout the year and all PDGs are encouraged to hold periodic meetings (virtually). We plan to return to in-person PDG meetings in 2022. Zoom or other options can be used as desired if you wish to include remote participants in your meeting. A projector, screen and WiFi will be provided in the meeting rooms.

### Developing Food Safety Professionals PDG

None.

### Food Chemical Hazards and Food Allergy PDG

1. Add a virtual option for future IAFP meetings.  
**Board Response:** IAFP will continue to evaluate meeting formats going forward. Presently, we plan to return to in-person speakers and attendees for 2022. Presentations are available (and have been since 2012) for viewing after completion of the Annual Meeting.

2. Could IAFP consider adding meeting collaboration tools like Mural or Jamboard to help with virtual brainstorming?

**Board Response:** You are encouraged to use Mural or Jamboard in your meetings or prior to the meetings.

We suggest IAFP schedule the on-site PDG meetings so they do not conflict in times as much as they have done in past years.

**Board Response:** Due to the number of PDGs (27 in total) overlaps are bound to happen.

### Food Defense PDG

None.

### Food Fraud PDG

1. Recommend approval of John Spink as Chair and Steven Gendel as Vice Chair of the Food Fraud PDG.

**Board Response:** Agree.

2. The PDG recommends editing the title of the group to be "Food Fraud Prevention Professional Development Group."

**Board Response:** Agree.

3. The PDG recommends editing the mission statement to read "To serve as a multidisciplinary forum for open discussion and exchange of information among collegiate, regulatory and industry regarding the unique challenges associated with the developing area of food fraud prevention, including food safety and economic implications."

**Board Response:** Agree.

### Food Hygiene and Sanitation PDG

1. Recommend approval of Nathan Mirdamadi as Vice Chair of the Food Hygiene and Sanitation PDG.

**Board Response:** Agree.

### Food Law PDG

1. The Food Law PDG recommends the Board approve Rosetta Newsome as Chair for one additional year, Melanie Neumann as Vice Chair, and Eric Edmunds as Vice Chair-Elect.

**Board Response:** Agree.

### Food Packaging PDG

None.

### Food Safety Assessment, Audit and Inspection PDG

1. Recommend the Board approve Jennifer Lott as incoming Vice Chair for the Food Safety Assessment, Audit and Inspection PDG.

**Board Response:** Agree.

### Food Safety Culture PDG

1. Recommend approval of Melody Ge as Vice Chair of the Food Safety Culture PDG.

**Board Response:** Agree.

### Food Safety Education PDG

1. Recommend Shauna Henley as Vice Chair of the Food Safety Education PDG.

**Board Response:** Agree.

### Fruit and Vegetable Safety and Quality PDG

None.

### HACCP Utilization and Food Safety Systems PDG

1. Recommend approval of Dr. Bala Kottapalli as Vice Chair for the HACCP PDG.

**Board Response:** Agree.

### International Food Protection Issues PDG

1. Recommend approval of Marcel Zwietering as Vice Chair of the International Food Protection Issues PDG.  
**Board Response:** Agree.
2. Keep the hybrid option open for future conferences (including the regional conferences such as the EU symposium).  
**Board Response:** IAFP will continue to evaluate meeting formats going forward. Presently, we plan to return to in-person speakers and attendees for 2022. Presentations are available (and have been since 2012) for viewing after completion of the Annual Meeting.

### Low Water Activity Foods PDG

None.

### Meat and Poultry Safety and Quality PDG

Recommend approval of Dr. Melvin Carter as Vice Chair of the Meat and Poultry PDG.  
**Board Response:** Agree.

### Microbial Modelling and Risk Analysis PDG

None.

### Pre Harvest Food Safety PDG

Meeting not held.

### Retail and Foodservice PDG

None.

### Sanitary Equipment and Facility Design PDG

1. Recommend approval of Dimitri Tavernarakis as Vice Chair-person of this PDG.  
**Board Response:** Agree.

### Seafood Safety and Quality PDG

1. Recommend approval of Jacqueline Woods as Vice Chair for the Seafood Safety and Quality PDG.  
**Board Response:** Agree.
2. Recommend the Board provide a mechanism to include calendar reminders with meeting/webinar announcements.  
**Board Response:** You are encouraged to use IAFP Connect to make these announcements. Webinars do include a calendar reminder after signing up for the webinar.

### Student PDG

1. Recommend approval of Claire Marik Murphy for Vice Chair of the Student PDG.  
**Board Response:** Agree.
2. We have appreciated the space that the IAFP Staff and Board have provided students so far with the Student Booth in the Exhibit Hall. We would like to recommend the expansion of the Student Booth by providing additional sitting spaces to create a place for students to network with peers, professionals, and mentors. Alternatively, we recognize that there are constraints with Exhibit Hall set up and believe that a set of tables and chairs in the conference venue sectioned off for students could provide a similar result.  
**Board Response:** This will vary each year and depend on the facility in which we are meeting. We will consider expanding space for the Student Booth when additional space is available.
3. Recommend the ability to live stream future Student PDG Business Meetings to allow for the inclusion of students unable to attend the in-person meeting.  
**Board Response:** Virtual meetings may be held anytime throughout the year and all PDGs are encouraged to hold periodic meetings (virtually). We plan to return to in-person PDG meetings in 2022. Zoom or other options can be used as desired if you wish to include remote participants in your meeting. A projector, screen and WiFi will be provided in the meeting rooms.

### Viral and Parasitic Foodborne Disease PDG

1. Recommend approval of Kristen Gibson for Vice Chair of the Viral and Parasitic Foodborne Disease PDG.  
**Board Response:** Agree.

### Water Safety and Quality PDG

1. Recommend approval of Daniel Weller as Vice Chair of the Water Safety and Quality PDG.  
**Board Response:** Agree.
2. Since these Recommendations tend to be the last item, the Board is requested to allow for another week after the PDG meeting to finalize and submit them.  
**Board Response:** The Board reviews the recommendations at a Board meeting on Thursday following the Annual Meeting and therefore they must be included in the minutes.
3. The Board is requested to consider continuing to offer hybrid (i.e., in-person and virtual) options for future IAFP conferences, to make our meetings more inclusive and reduce the environmental footprint.  
**Board Response:** IAFP will continue to evaluate meeting formats going forward. Presently, we plan to return to in-person speakers and attendees for 2022. Presentations are available (and have been since 2012) for viewing after completion of the Annual Meeting.