



BUSINESS MEETING

**TUESDAY
JULY 28**

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Advancing Food Safety Worldwide®

International Association for Food Protection

Annual Business Meeting

IAFP 2026 – New Orleans, Louisiana

Tuesday, July 28 – 12:30 P.M.

Room 209

- 1. Welcome and Introduction**
Manpreet Singh, President
- 2. Moment of Silence**
Manpreet Singh, President
- 3. Call To Order**
Manpreet Singh, President
- 4. Minutes from the 2025 Annual Business Meeting**
Manpreet Singh, President
- 5. President's Report**
Manpreet Singh, President
- 6. Affiliate Council Report**
Helen Taylor, Affiliate Council Chairperson
- 7. Diversity, Equity and Inclusion (DEI) Council's Report**
Erin Headley, DEI Council Chairperson
- 8. Executive Director's Report**
Lisa Garcia, Executive Director
- 9. Report of Committees**
Teller, Peyman Fatemi
Journal of Food Protection Management, Teresa Bergholz
Food Protection Trends Management, Sampathkumar Balamurugan
Foundation, Gary Acuff
- 10. Unfinished Business**
- 11. New Business**
- 12. Adjournment**
Manpreet Singh, President

IAFP 2025 BUSINESS MEETING MINUTES

JULY 29, 2025 • 12:30 p.m.—1:15 p.m.

CALL TO ORDER

The meeting was called to order at 12:32 PM by IAFP President Mark Carter. A moment of silence was held in memory of departed colleagues.

ROLL CALL/ASCERTAIN QUORUM

It was established that there was a quorum with at least 50 Members present. Linda Harris was appointed Parliamentarian.

MINUTES

Minutes from the 2024 Annual Business Meeting were presented. The minutes were accepted by vote after a motion by Don Schaffner, which Michael Roberson seconded.

PRESIDENT'S REPORT

Mark Carter reported on his year as President of the Association. The attendance numbers at the Annual Meeting and exhibitor participation were also discussed. Mark highlighted the new tiered Membership rates as a strategy to grow IAFP's Members from around the world.

The following individuals were recognized with the President's Recognition Award: Tim Jackson, Leon Gorris, and Caio Carvalho.

AFFILIATE COUNCIL REPORT

Caio Carvalho, Affiliate Council Chairperson, presented that two new Affiliates have been established: Kentucky and Nepalese. There are 59 total Affiliates. This year, 37 Affiliates had meetings, and 14 Affiliates had a speaker from the IAFP Speaker Program. The Brazilian Affiliate hosted IAFP's Latin American Symposium in Brazil in November with 500+ attendees from 17 countries and 20 company sponsors. There was a webinar on Aflatoxin in cashew nuts held in partnership with the African Continental Association for Food Protection. Takiyah Ball was elected incoming Secretary (pending approval by the Board). Helen Taylor will be the incoming Affiliate Council Chairperson.

DEI COUNCIL REPORT

Erin Headley, incoming Chair for the DEI Council, presented the report. Held six virtual meetings throughout the year. Once again this year, the Welcome Committee is available to assist first-time attendees and a Quiet Room is available for attendees. Webinars are being planned for 2025-2026. Five new members were added to the Council.

EXECUTIVE DIRECTOR'S REPORT

Lisa Garcia presented the Executive Director's Report. Lisa stated her admiration for the Members of IAFP and their dedication to keeping our food safe. She also expressed her appreciation for the IAFP Staff. The financial state of the Association for the fiscal year ended August 31, 2024, was presented. Revenue and expenses were both up. Lisa explained that in 2021, the average cost per attendee per day at an event was \$88. This cost has escalated to \$169 per attendee per day in 2025. There are over 3,000 attendees at this year's meeting; however, both Government and International attendees are down. Lisa also encouraged all attendees to recruit new food safety professionals to become Members of the Association. It is through the strength of our current Members that the Association will continue to grow.

BYLAW AMENDMENT

Nate Anderson, Chair of the Constitution and Bylaws Committee, presented the proposed Bylaw changes.

A motion to approve the proposed changes to remove the 3-A Committee as a Special Committee was made by Chip Manuel and seconded by Michael Roberson. All were in favor of passing this motion.

Dale Grinstead made a second motion to approve the modified Bylaws Change #2 to allow Honorary Life Members to hold office within the Association. Ruth Petran seconded the motion. All were in favor of passing this motion.

Bylaws Change #3 related to procedures for creation and dissolution of Standing Committees, Special Committees, Professional Development Groups, Task Forces, and Councils. During the process of making these changes, the Constitution and Bylaws Committee made edits to this section to remove inconsistencies in the language and formatting. Katie Swanson made a motion to approve the proposed changes, and Stan Bailey seconded. A vote was taken and the motion passed with all in favor.

The Chairs thanked their Committee Members.

TELLERS REPORT

Steve Kenney presented the Teller's Report for the Secretary Election. Six hundred ninety-eight votes were cast. Wendy White was elected Secretary to begin July 31, 2025. Panos Skandamis was thanked for his willingness to represent IAFP and stand for election. A motion was made by Katie Swanson to accept the Teller's report and to destroy the ballots. Don Schaffner seconded the motion, and it passed with all in favor.

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JOURNAL OF FOOD PROTECTION MANAGEMENT COMMITTEE REPORT

Ian Young reported on the *JFP* Management Committee. Updated metrics show the transition to Elsevier has been beneficial for *JFP*. There is a 14% increase in submitted articles and an 18% increase in accepted articles. The Impact Factor has improved from 2.1 to 2.8. There has been a decrease in submissions from the US and China. Expectations are for the Impact Factor to continue to increase as Elsevier is marketing *JFP*, including Author testimonials. The Scientific Editor's report is positive, and the Editors are bringing attention to Invited Reviews. An election for Vice Chair of the Committee will be held this year.

FOOD PROTECTION TRENDS MANAGEMENT COMMITTEE REPORT

S. Balamurugan (Bala), Chair, reported on *FPT*. Bala thanked Laura Strawn, Connie Fisk, and Cathy Cutter, Scientific Editor. A subcommittee will be formed to drive more growth for *FPT*. Another subcommittee will be formed to look at the submission checklist for authors. Nutritional aspects could be considered. Dr. Jovana Kovacevic is the newly appointed Vice Chair.

FOUNDATION COMMITTEE REPORT

Gary Acuff reported on the Foundation Committee. The capital balance is approximately \$3.6 million. The Foundation Booth (as of Tuesday, July 29) was almost to the fundraising goal set at the Opening Session of \$60,000. Student Scholarship winners have been volunteering in the Foundation Booth. Fred Weber and Tori and David Stivers both matched up to \$10,000 of donations at IAFP 2025. The Silent Auction is open until 3:30 PM today, Tuesday, July 29. Gary suggested putting the Foundation in your estate planning.

NEW BUSINESS

Katie Swanson suggested forming a group to provide instructions on preparing slides for presentations. Katie offered to write these instructions. DEI responded that they have guidance on this and will follow up on the Slide Templates. It was also noted that the AI-generated closed captioning is covering parts of the slides on the screen.

Ellen Gravi pointed out the physical location of the Silent Auction at the IAFP 2025 meeting, as there were questions this year about its location away from the exhibit hall.

A suggestion was made to indicate in the IAFP app who has opted out of recordings.

ADJOURN

The meeting was adjourned at 1:20 P.M.

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION
GENERAL FUND STATEMENT OF ACTIVITY
FOR THE YEARS ENDED AUGUST 31, 2025 & 2024

	FY 2025	FY 2024
REVENUE:		
ADVERTISING	\$ 106,770	\$ 108,350
MEMBERSHIP & ADMINISTRATION	463,858	609,161
COMMUNICATIONS	211,640	178,560
ANNUAL MEETING	2,461,258	2,606,692
WORKSHOPS & SYMPOSIA	99,310	119,280
INTERNATIONAL SYMPOSIA	195,917	233,201
TOTAL REVENUE	<u>\$ 3,538,753</u>	<u>\$ 3,855,244</u>
EXPENSES:		
ADVERTISING	\$ 49,027	\$ 57,000
MEMBERSHIP & ADMINISTRATION	1,266,960	1,277,681
COMMUNICATIONS	292,779	293,293
ANNUAL MEETING	1,919,565	2,320,082
WORKSHOPS & SYMPOSIA	101,739	93,737
INTERNATIONAL SYMPOSIA	216,691	271,189
TOTAL EXPENSE	<u>\$ 3,846,761</u>	<u>\$ 4,312,981</u>
CHANGE IN GENERAL FUND ASSETS	<u>\$ (308,008)</u>	<u>\$ (457,736)</u>
GENERAL FUND BALANCE AT FISCAL YEAR END	<u><u>\$ 622,571</u></u>	<u><u>\$ 930,579</u></u>

International Association for Food Protection 20 Year Trend

