



## Frequently Asked Questions For IAFP 2020

### GENERAL QUESTIONS

**Q. What are the new dates for IAFP 2020, A Virtual Annual Meeting?**

A. The meeting is now scheduled for October 26-28, 2020.

**Q. Will you host a virtual conference?**

A. Yes, the entire conference will be virtual in 2020.

### REGISTRATION

**Q: I am currently registered for IAFP 2020 and plan to attend the virtual meeting in October. What do I need to do?**

A: No action is required. Your registration will be transferred to the Virtual Annual Meeting. You will receive an email confirming your registration within 10 days (by August 15) once this process has been completed.

**Q: I am currently registered for the Annual Meeting and do not plan to attend the Virtual Annual Meeting. What do I need to do?**

A: You may request a full refund by sending an email to Julie Cattanach at [jcattanach@foodprotection.org](mailto:jcattanach@foodprotection.org).

**Q: I had canceled my registration for the previously scheduled Annual Meeting, but I am now able to attend the Virtual Annual Meeting. Can I reinstate my registration?**

A: Yes. You may register beginning the week of August 10 for the Virtual Annual Meeting.

Other Questions. All registration related questions should be directed to Julie Cattanach at [jcattanach@foodprotection.org](mailto:jcattanach@foodprotection.org).

## ANNUAL MEETING HOUSING AND TRAVEL

**Q: I have a hotel reservation. What do I do?**

A: All hotel reservations made within the IAFP housing system will be canceled and you will receive an email confirmation to the email address on file.

**Q: I made a hotel reservation outside of the IAFP system. What do I do?**

A: You are responsible to cancel or adjust your hotel reservation if you made a hotel reservation outside of IAFP's housing system.

**Q: I have a reservation for air travel to Cleveland for the Annual Meeting. Can I change my reservation?**

A: You must contact your carrier directly and follow their guidelines to change or cancel your flights.

Other Questions. All housing related questions should be directed to HPN Global at [iafp@hpnglobal.com](mailto:iafp@hpnglobal.com).

## ANNUAL MEETING PRESENTERS

IAFP 2020 Presenters will be contacted by email not later than August 6th and asked to confirm their availability to participate in the Virtual Annual Meeting. If you have not been contacted, please email Tamara Ford at [tford@foodprotection.org](mailto:tford@foodprotection.org).

**Q: I was scheduled to present at the rescheduled Annual Meeting, but I canceled my presentation before the meeting was postponed. If I am able to attend the Virtual Annual Meeting, can I reinstate and still present?**

A: Yes. You can send a written request to Tamara Ford at [tford@foodprotection.org](mailto:tford@foodprotection.org) to request reinstatement.

**Q: Do speakers and presenters need to register for the Virtual Annual Meeting?**

A: Yes. Please wait until you receive an email from Tamara Ford the week of August 10.

## ANNUAL MEETING EXHIBITORS

**Q: I am currently scheduled to exhibit at the Annual Meeting and plan to exhibit at the Virtual Annual Meeting. What do I need to do?**

A: No action is required. Your exhibit reservation and payment will be transferred to the Virtual Annual Meeting. You will be contacted by Dave Larson to confirm your exhibit details.

**Q: I may not be able to exhibit at the Virtual Annual Meeting. What do I need to do?**

A: Dave Larson will be in contact with you soon to discuss your exhibit details. Full refund of your exhibit fees (or a transfer to IAFP 2021) will be possible should you not be able to exhibit at IAFP 2020, A Virtual Annual Meeting. Details to be provided.

Other Questions. All exhibit related questions should be directed to Dave Larson at [dave@larsonentllc.com](mailto:dave@larsonentllc.com)