

# NOTIFICATION OF PROPOSED AMENDMENT TO THE INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION CONSTITUTION AND BYLAWS

Amendments to the IAFP Constitution and Bylaws as shown below will be voted on at the Business Meeting taking place at IAFP 2022 in Pittsburgh, Pennsylvania at 12:30 P.M. on Tuesday, August 2.

## Constitution Change #1

### ARTICLE V. AFFILIATE ASSOCIATIONS AND AFFILIATE COUNCIL

B.6.4 ~~To assume responsibility for the IAFP Awards Committee:~~

**Constitution Change #1 Rationale:** Changes to Section V., Affiliate Associations and Affiliate Council removes responsibility for the Awards Committee from the Affiliate Council to match with the Bylaws.

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## Bylaws Change #1

### SECTION VI. STANDING COMMITTEES, SPECIAL COMMITTEES, PROFESSIONAL DEVELOPMENT GROUPS, ~~and~~ TASK FORCES ~~and~~ COUNCILS

Any person serving on an IAFP committee, a ~~council~~, or as an appointed representative of IAFP, shall be a current regular, student, retired, honorary life member or sustaining member of IAFP except as may be noted for specific committees. All meetings are open to members and non-members of IAFP. IAFP membership is not a requirement for participation on a Professional Development Group or Task Force; however, only IAFP members may serve as chairpersons or vice chairpersons. Committee chairpersons and vice chairpersons will be appointed preceding the Annual Meeting. The terms of office of all chairpersons and vice chairpersons shall begin at the IAFP Annual Meeting following their appointment or at a date designated by the President-Elect, except as provided elsewhere in the Bylaws.

#### E. Councils

1. Councils may be authorized by the Executive Board for special work planned to exceed two years. The need for continuation of a Council shall be subject to annual review of the Executive Board.
  - 1.1 All appointments of chairpersons and vice chairpersons to a Council shall be made by the President and shall be subject to annual review of the Executive Board. Proposed members of a Council will be recommended by the Council Chairperson and presented to the Executive Board for confirmation.
  - 1.2 Council members serve 2-year terms and are eligible to serve three terms.

**Bylaws Change #1 Rationale:** Changes to Section VI. E, Councils adds the option for the Executive Board to establish a Council.

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## Bylaws Change #2

### SECTION VI. STANDING COMMITTEES, SPECIAL COMMITTEES, PROFESSIONAL DEVELOPMENT GROUPS and TASK FORCES

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#### B. Special Committees

1. Special Committees provide support services to IAFP on a continuous basis. Special Committees of IAFP shall consist of the following: 3-A Committee on Sanitary Procedures, Awards, Black Pearl Selection, Committee on Control of Foodborne Illness, Constitution and Bylaws, Developing Scientist Awards, Fellows Selection, Foundation, Membership, Nominating, Past Presidents', Tellers, and Webinar.

#### 1.2 Awards Committee

~~The Awards Committee is under the jurisdiction of the Affiliate Council. The chairperson of the Awards Committee is the Immediate Past Affiliate Council Chairperson.~~

#### 1.2.1 IAFP Awards:

~~The Awards Committee is responsible for selecting recipients for IAFP awards, from nominations received by the Executive Director, unless otherwise designated by the Bylaws. Selection guidelines are established and approved by the Executive Board. The following awards are under the purview of the Awards Committee:~~

~~Educator  
Food Safety Innovation  
Harold Barnum Industry  
Harry Haverland Citation  
International Leadership  
Maurice Weber Laboratorian  
Sanitarian~~

~~The Awards Committee consists of designated sub-committees responsible for selecting recipients of each of the above individual awards. Each award selection sub-committee consists of three members. The Awards Committee Chairperson~~

~~(Immediate Past Affiliate Council Chairperson) will recommend members for 3-year appointments with staggered terms to be confirmed by the Executive Board. In their third year of service, a member is designated to serve as chairperson of the individual award selection committee.~~

#### 1.2.2 Affiliate Awards

~~C.B. Shogren Memorial  
Other Affiliate Awards as designated by the Affiliate Council~~

~~Recipients of the C.B. Shogren Memorial and other Affiliate Awards are selected by a committee consisting of the Chairperson and Secretary of the Affiliate Council and the Immediate Past Affiliate Council Chairperson based on information submitted as part of the Affiliate Annual Reports.~~

The Awards Committee shall consist of a chairperson and a vice chairperson appointed by the President-Elect and confirmed by the Executive Board. Appointments are for a 2-year term. The chairperson shall serve a 2-year term and is normally succeeded by the vice chairperson.

Selection Committees for individual awards will consist of three individuals recommended by the Awards Committee chairperson and appointed by the President-Elect. Appointments shall be for rotating three year terms with the individual serving their third year as the individual award chairperson.

The Awards Committee shall:

- 1.2.1 Periodically review award criteria for completeness making revision suggestions for the Executive Board's review and approval.
- 1.0.2 Review proposals and criteria for new IAFP Awards, providing recommendations for the Executive Board's review and approval.
- 1.0.3 Review all award nominations (except those otherwise assigned elsewhere within these Bylaws; and the Affiliate Awards, which are addressed under the Affiliate Council Operational Guidelines) without bias or favoritism arriving at a consensus selection of the recipient.

**Bylaws Change #2 Rationale:** Changes to Section VI. B. 1.2, Awards Committee restructures the Awards Committee to match other Committees and removes individual award names. Affiliate Awards are removed and will now reside in the Affiliate Council Operational Guidelines.

## Bylaws Change #3

### SECTION VI. STANDING COMMITTEES, SPECIAL COMMITTEES, PROFESSIONAL DEVELOPMENT GROUPS and TASK FORCES

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#### 1.3 Black Pearl Selection Committee

The Black Pearl Selection Committee shall consist of a chairperson (the immediate Past President), and a **minimum of** four other individuals recommended by the chairperson to the President-Elect and confirmed by the Executive Board. At least one member of the committee shall have served **on the Black Pearl Selection Committee** in the preceding year. The Black Pearl Selection Committee selects the recipient of the Black Pearl Award from nominations received by the Executive Director.

***Bylaws Change #3 Rationale:** Changes to Section VI. B. 1.3, Black Pearl Selection Committee makes minor revisions to clarify the process.*

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## Bylaws Change #4

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#### 1.7 Fellows Selection Committee

~~The Fellows Selection Committee shall be chaired by the Immediate Past President and consist of at least 3 other Fellows recommended by the chairperson to the President-Elect and confirmed by the Executive Board. The Fellows Selection Committee solicits nominations and makes recommendations to the Executive Board for eligible members to be confirmed as Fellows by the Executive Board.~~

The Fellows Selection Committee shall consist of a chairperson (the immediate Past President), and a minimum of four other individuals recommended by the chairperson to the President-Elect and confirmed by the Executive Board. At least one member of the committee shall have served on the Fellows Selection Committee in the preceding year. The Fellows Selection Committee selects recipients of the Fellows Award from nominations received by the Executive Director.

**Bylaws Change #4 Rationale:** Changes to Section VI. B. 1.7, Fellow Selection Committee makes minor revisions to clarify the process and read consistent with the Black Pearl Selection Committee section (Section VI. B.1.3).

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## Bylaws Change #5

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  - 1.10 Nominating Committee
    - 1.10.1 The name of the Nominating Committee chairperson shall be announced ~~in Food Protection Trends~~, following the Annual Meeting, together with the deadline date for IAFP members to nominate a candidate(s) for office(s).

**Bylaws Change #5 Rationale:** Changes to Section VI. B. 1.10, Nominating Committee removes "Food Protection Trends" thus not defining where the Nominating Committee chairperson is announced.

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## Bylaws Change #6

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#### C. Professional Development Groups

1. Professional Development Groups (PDGs) are established by the Executive Board at the request of a group of members to promote professional development in specific disciplines or areas of interest which further the Association's goals. IAFP membership is not a requirement for participation on a PDG; however, only IAFP members may serve as chairpersons or vice chairpersons.
  - 1.2 Membership on a PDG is voluntary (not by appointment) and may vary from year to year. Requests for membership on a PDG should be directed to the ~~chairperson~~ Association office.

**Bylaws Change #6 Rationale:** Changes to Section VI. C. 1.2, Directs Members to the association office rather than the PDG Chairperson to request joining individual PDGs.

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